

April 12, 2017
PRESS RELEASE

Dwight Brock, Clerk of Courts, to hold Special Passport Application Day Saturday, April 29th at North Collier Government Services Center at 2335 Orange Blossom Drive from 9:00 am – 4 pm to assist the public in processing new U.S. Passport Applications.

The Saturday Passport Day is designed to provide opportunity for those who are not able to take time off during the regular workweek.

Suggested Time Savers:

1. Visit the Clerk's website <http://www.collierclerk.com/Recording/Passports> to review passport application requirements including documentation and fees.
2. Passport application forms can be found at <http://travel.state.gov>; you may fill it out in advance but DO NOT SIGN UNTIL IN FRONT OF A CLERK. Please note, passport forms must be completed in BLACK INK.
3. Passport forms submitted for minors, 16 yrs or younger, must have both parents present.
4. Bring a certified birth certificate or original naturalization papers.
5. Remember to bring your checkbook (no credit cards are accepted) and passport photographs
6. Questions should be directed to National Passport Information Center 1-877-487-2778.

**Doors will close promptly at 4 pm.
Please arrive early to ensure everyone can be served.**

For more information, please contact:

Collier County Clerk of the Circuit Court
Recording Department
Tel: (239) 252-7242
Email: PassportHelp@Collierclerk.com